

Before the
Federal Communications Commission
Washington, DC 20554

In the Matter of)	
)	
Petition for Waiver of)	
FCC Form 471 Filing Deadline)	
)	
Our Lady of Grace School)	CC Docket No. 02-6
(Our Lady of Grace BEN #108831)	
)	
Schools and Libraries Universal Service)	
Support Mechanism)	

**Petition for Waiver of
FCC Form 471 Filing Deadline for Funding Year 2019
RE: FCC Form 471 108831**

I. INTRODUCTION AND SUMMARY

The Our Lady of Grace School ("Our Lady of Grace School") serves pre-kindergarten through Grade 8th grade children in Castro Valley, CA. Our Lady of Grace School has been a very small but successful participant of the E-Rate program in the past, but the staff member who had always done E-rate left in 2016. The position was not replaced in time for E-rate filing for 2017 and when replaced, they were only 2 days per week which did not provide enough time to file for 2018.

Our Lady of Grace School submitted and certified their two Funding Year 2019 FCC Form 471s, **191041506 and 191041555**, in the "Apply Online" portal of the Schools and Libraries Division

("SLD") of the Universal Service Administrative Company's ("USAC") website, on March 28, 2019, just 1 day after the FCC Form 471 filing deadline of 2019.

The staff member at Our Lady of Grace School that works on E-Rate is the sole staff member doing this. She only works two days per week and also teaches tech, manages our network and computers and runs the afterschool robotics club. She was at her other job trying to submit the Form 471s and thought she had uploaded things correctly. By the time she was able to check again and find things were not done correctly, it was after 9 pm PST and the deadline had passed. She made a good faith effort to get the forms in on time and we hope that we will still be able to submit.

II. Request

Our Lady of Grace School respectfully petitions the Commission to request a waiver of the Funding Year 2019 FCC Form 471 filing deadline to allow the Out of Window submission of their E-Rate Funding Year **2019 FCC Form 471 191041506 and 191041555**, due to the inexperience and time limitations of our staff member preparing the forms.

Respectfully submitted,



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